



Job Posting – Rescued & Restored Sales Associate

This Summer, Eagles Nest is partnering with Canada Summer Jobs Program to provide a paid work experience for eligible individuals. The available positions are for energetic individuals between the ages of 16 – 30 years who have a passion to thrift and are interested in giving back to the community. Individuals need to align with the values of Eagles Nest.

Overview Eagles Nest: Eagles Nest is a registered charity located in Waterdown. For almost 20 years Eagles Nest has been working in our community, equipping people with tools to create a healthier future. We work with individuals and families looking to make those changes happen in a supportive and positive environment. We help people cultivate healthy relationships, navigate trauma, and develop self-worth. Our professional and caring staff and volunteers offer counselling, coaching and support programs to adults, youth and children. All services and programs are free or a minimal cost, making them accessible to everyone.

Rescued & Restored, is our charity thrift store that sells donated antiques, furniture, household items, books and clothing. All the proceeds from the store support the operating budget of Eagles Nest charity, making it possible to offer our services and supports to families.

Job Description: The Sales Associate will work with other staff to support the day to day operations of Eagle’s Nest’s Thrift Store (Rescued & Restored), located in Freelon, ON. The individual will report to the Store Manager.

Responsibilities:

- Ensure store policies and systems are followed
- Help to open and close the store, ensuring security and safety
- Receive, organize, and sort donations
- Price donations according to established guidelines
- Operate cash and complete daily reports
- Work with volunteers during scheduled hours
- As needed, assist with coordination of donation drop-offs and purchase pick-ups
- Maintain good housekeeping practices
- Answer phone and email in a timely and professional manner
- Assist with photography and posts for online products
- Collaboratively work with other staff to make improvements in sales and overall operations

Required Qualifications:

- Ability to work independently as well as effectively in a team-oriented environment
- Strong communication and interpersonal skills
- Confident in posting photos and texts to an online platform
- Proficient in Microsoft Office XP (Word, Excel & Outlook)
- Physically fit: Ability to push, pull, bend, crouch, twist, as well as lift and carry up to 50lbs in a safe manner
- Ability to manage time effectively
- Retail experience is an asset
- Must be available to work weekends
- Must be a resident and eligible to work in Canada
- Between the ages of 16 and 30 years

Temporary Full Time Contract

Start date: an agreed upon date between mid-June and beginning of July
Contract is for 8 consecutive weeks. (30 hours per week)
\$16/hour

To apply: Please submit a cover letter and resume to careers@eaglesnestwaterdown.ca. We thank all applicants for their interest; however, we will only be contacting those selected for an interview.

Eagles Nest is committed to fostering an inclusive and accessible workplace. In accordance the Accessibility for Ontarians with Disabilities Act and on request, all reasonable accommodations will be provided to support participation in all aspects of the recruitment and hiring process and in performing the assigned responsibilities.